



Broadband Forum 2024 Exhibitor Kit

EXHIBIT REGISTRATION FEES

Members:

- Exhibitor: \$450
- Additional Exhibitors
 - Early Bird: \$185
 - After January 7: \$210

Non-Member:

- Exhibitor: \$600
- Additional Exhibitor
 - Early Bird: \$230
 - After January 7: \$255

Exhibitor Registration includes one 8' skirted table and registration for one representative and meals. Any additional representatives must register at the additional exhibitor rate.

EXHIBIT REGISTRATION DEADLINE

January 7, 2024: Exhibitor registrations must be received by WSTA to secure a table.

EXHIBIT HOURS

Tabletop Exhibits are held on Wednesday, January 17, 2024 only.

Wednesday, January 17

- 12:00 PM – 2:45 PM Setup in Expo 3A/3B
- 3:00 PM – 6:00 PM Exhibit Hall Open
- 6:01 PM – 9:00 PM Tear Down

Refreshments & Appetizers in the Exhibit Hall 4:30 PM – 6:00 PM

DETAILS

Electricity: Requests for electricity should be made on your registration form. While Electricity is available, having your own extension cord is helpful.

Internet: There is complimentary internet service throughout the Convention Center.

Shipping: Exhibit materials should be shipped 72 hours prior to the conference. Shipments should be labeled with: Vendor Company Name, WSTA Broadband Forum, January 17, 2024. Send an email to damian.tate@aimbridge.com confirming shipment of materials.

Upon arrival, shipped packages can be picked up at the front desk.

Ship to:

Vendor Company Name

WSTA Broadband Forum, January 17, 2024
% Holiday Inn Hotel & Convention Center
1001 Amber Ave.
Stevens Point, WI 54482

Loading in: Drive to the back parking area of the hotel. Enter through the North Concourse door, to allow for the easiest access to the expo rooms.

Shipping out: Packages being shipped out should be fully paid for and ready to ship. Packages weighing 30 lbs or less should be left at the front desk. Larger/heavier packages should be left in the vendor hall in pickup/ready condition with a scheduled pickup through FedEx. Communicate shipping information to Jen Mackie/front desk.

Exhibitor Hall Map: [Map and listing](#) of all exhibitors. Red dots on the 3rd slide indicate electrical outlet locations.

CANCELLATION & CONFIRMATION

All cancellations must be received by **January 7, 2023**. Cancellations before January 6, 2022 will be subject to a \$25 processing fee.

No refunds will be made for cancellations after **January 7, 2023**.

WSTA will confirm your table assignment the week of **January 11**.

QUESTIONS? Email events@wsta.info